

## JOINING THE BOARD OF ILLAWARRA PERFORMING ARTS CENTRE (IPAC)

### **Background**

Illawarra Performing Arts Centre Ltd is a not-for-profit company which operates Wollongong's premier performing arts venue, IPAC (comprising the 515 seat IMB Theatre, the 234 seat Gordon Theatre, and a 60 seat rehearsal/performance studio). The company also commissions, produces, presents and tours professional theatre under its Merrigong Theatre Company brand. The Company also operates the nearby Wollongong Town Hall. The company has a sole member, Wollongong City Council, who is also the owner of the IPAC and Town Hall buildings. The Company has a high level of earned revenue (generally in excess of 80% of total revenue) from its venue hire, box office and producing activities, with Council the major Government funding partner, along with State and Federal arts agencies.

### **Board Membership**

Under its constitution, the Company has a 9-member board, three of whom are appointed by Council at its discretion, and six who are appointed by Council on the board's recommendation from suitably qualified community / industry individuals. The board meets six times a year, as does its key committee, the Risk and Audit Committee. As part of a process of planned board renewal the Company is now seeking applications from suitably skilled persons to serve on its board in an honorary capacity. The board will make its recommendation to Council to fill vacancies for a 3-year term from June 2018, with individuals who best demonstrate one or more of the following criteria of skills, knowledge or expertise in the context of the skill sets of the existing board members:

**1) Strategic expertise**

The ability to review strategy through constructive questioning and suggestion, and to use and implement knowledge built up over years of experience.

**2) Relevant legal knowledge**

The board's responsibility involves overseeing compliance with numerous State and Federal laws as well as understanding an individual director's legal duties and responsibilities.

**3) Experience managing people and achieving change**

**4) Australian Institute of Company Directors qualification, & / or The Australia Council Arts Governance qualification, or similar**

**5) Financial literacy**

The ability to read and comprehend the company's accounts, financial material presented to the board, financial reporting requirements and some understanding of corporate finance.

**6) Experience or expertise in managing risk**

Experience in managing areas of major risk to the organisation.

**7) Industry knowledge relevant to this organisation**

Please detail what arts or cultural industries knowledge or experience you have, and whether this has been gained in a professional, community/amateur, or educational context.

**8) Marketing expertise**

**9) Membership Diversity**

The board strongly values membership from all groups within the community, to ensure that it meets its aim of an equitable representation of the diversity of our community.

Applications by letter / CV that demonstrate suitability against the above criteria will be received until COB on Monday 30<sup>th</sup> July, and should be sent to:

[nmclennan@merrigong.com.au](mailto:nmclennan@merrigong.com.au)

or:

Attention: Nicole McLennan  
Illawarra Performing Arts Centre  
PO Box 786  
Wollongong NSW 2520